

Parent Undertaking

FORM A-3

PARENT / GUARDIAN NAME	RELATION
STUDENT NAME	CLASS

I, the above-named parent/guardian, undertake that:

1. My ward will follow the school timetable, discipline code, uniform rules and the attendance & leave policy.
2. I will pay fees by the due dates as per the payment plan in the offer letter/invoice.
3. I will attend parent-teacher meetings and respond to school communication on time.
4. I will inform the school in writing about any change of address, phone number or guardian.
5. I will not allow my ward to carry prohibited items (as listed in the Device & Internet Policy and hostel rules).
6. I accept that damage to school property caused by my ward will be made good at actual cost.
7. I have read the Refund & Withdrawal Policy and the Child Protection & Safeguarding Policy.

PLACE	DATE	
Signature of parent / guardian	Signature of student	Witness (school staff)